

Part Time – Street Team Member/Promotions Assistant

Great Plains Media – Lawrence, KS

Great Plains Media in Lawrence, KS (105.9 Kiss FM, 92.9 The Bull, 1320 KLWN-AM, and 101.7KLWN-FM) is seeking fresh new talent to join our team. The role will include a full scope of marketing initiatives including but not limited to PR, clerical, digital strategy and events. The person will interface with the station Program Directors and Business Manager.

This position is for part-time employment only. Great Plains Media does not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression. Great Plains Media is an equal opportunity employer. Background checks and controlled-substance screenings will be conducted for all final candidates being considered for employment.

JOB RESPONSIBILITIES

- Represent our station during our remote live broadcasts, concerts, and local events.
- Engage with attendees and manage prize giveaways during the event.
- Encourage attendees to listen to our station(s), follow us on social media, or download our app.
- Ability to work a flexible schedule including evenings and weekends.
- Familiarity with dominant social media platforms
- Create, update and engage conversation via a comprehensive social media plan for all platforms
- Assisting in front desk calls, contest winners, and prize distribution.
- Create and summarize miscellaneous reports and documents needed as requested.

REQUIREMENTS:

Must be at least 21 years of age and have a clean driving record.

Successful Candidate will provide State Issued Driving Record at time of hire.

- Friendly & Outgoing personality
- Outstanding ability to multi-task and prioritize
- Ability to work a flexible schedule including evenings and weekends
- Familiarity with dominant social media platforms
- Strong computer skills (including proficiency with Microsoft Office, Excel, and PowerPoint)
- Willingness to learn new digital platforms
- Passion for keeping up to date on news and entertainment information.
- Collaborative spirit and willingness to pitch in on a wide variety of tasks between departments
- Ability to lift and carry 20 lbs.
- Other duties as assigned

Send resume and references to: jobsnekan@gpmnow.com

No Phone Calls Accepted

Email Subject Line: Street Team Member/Promotions P/T Opening